



Minutes of Linlithgow and Linlithgow Bridge Community Council Meeting

Tuesday 25th November 2014 held in the Burgh Halls.

Present: Chair – Bruce McCallum (BM) Aileen Boyle (AB) Brenda Galloway (BG) Ian Kelly (IK) John Kelly (JK) Fiona Low (FL) Ron Smith (RS) David Tait (DT) Verena Throp (VT) Mike Vickers (MV) Gill Fawcitt (GF) Councillors Tom Conn (TC) and Tom Kerr (TK) Police Scotland- Peter Robertson (PR) and Neil Drummond (ND) 3 members of the public

Apologies: Lyn Aitken (LA), Debbie Day (DD), Councillor Martyn Day

1. **Minutes of previous meeting and matters arising.** Acceptance of minutes proposed by JK and seconded by DT. There were no matters arising from the minutes. Updates of actions were provided in the working group or office bearers' reports.
2. **Police Scotland Report.** PR introduced Neil Drummond who has joined the Linlithgow team. The only major matter to report was the theft of power lines at Bonnytoun House where thieves took the copper and tripped the electricity. Housebreakings have been occurring at the rate of one a month. People need to be aware that their house will be a target if the curtains are open, no light on and no car in the drive at tea time. The police will be reminding them of this. There will be a police presence at the Advent Fayre. There were no questions.
3. **GF** gave an excellent summary of the achievements so far, and potential scope of Linlithgow Community Development Trust and its Sports Hub Masterplan for Kettilstoun Mains alongside the existing Leisure Centre. The Trust wish to receive comments and criticisms on their website. There are already issues regarding parking with the residents of Kettilstoun Mains.
4. **Updates from the Working Groups.**
 - a) **Planning and Development.** JK stated that the Main Issues Report has now been submitted to West Lothian Council and been acknowledged by them. There has been nothing significant regarding planning applications in Linlithgow on the weekly planning list since October.
 - i) There was no report on Burghmuir.
 - ii) The Clarendon Farm Appeal has been heard. JK has given a brief written report which is on the LLBCC website. The Appeal ran parallel to the issues raised for Burghmuir. Gladman were relying on the fact that Clarendon Farm was included in the Main Issues Report. JK considered that LLBCC's response to the Main Issues Report should be taken on board by the Reporter, but after consideration he stated that this raised a large number of issues not included in the Clarendon Farm Report and would not include the LLBCC's response.
 - iii) There has been no further move on Springfield
 - iv) Kettilstoun Mains. The Consultation on Kettilstoun was held in June. The Environmental impact is being undertaken at present. Planning Forum expect to receive answers to their comments on the Main Issues Report. They are now preparing to respond to the Local Development Plan.

- b) **Health and Social Provision.** VT stated that the report on the Consultation was progressing. The aim is that recommendations will be made to influence actions on specific issues. She had attended the quarterly Community Council Meeting with NHS Lothian but unfortunately NHS Lothian were not in attendance. She will attend the West Lothian Public Partnership Meeting on 4th December. She made a freedom of information request re cost of services provided by NHS Lothian. She has met with ANET. The Scottish Health Council has advised that they would like to put the LLBCC Consultation and report as a case study onto their website. VT is liaising with them regarding this.
- c) **Events.** JK stated that the Remembrance Parade had gone well and been blessed with good weather and arrangements are well in hand for the Advent Fayre. A detailed discussion agreed volunteers from LLBCC and their tasks – this was detailed in a separate note circulated to all volunteers. Detailed involvements of Community Councillors were given. TK stated that the lights on the Christmas tree would go on at 6pm. AB proposed a vote of thanks to JK for organising the Remembrance Parade and a vote of thanks to IK and his wife Michelle for organising the catering at the Rugby Club. TC stated that there would be 25 stalls for the Christmas Fayre in one of the Burgh Halls and 17 in the other, with 14 or 15 outside.
- d) **Housing and Social Housing** IK No report.
- e) **Youth facilities, youth groups and education.** FL has spoken to Linda Kerr the new Business Link at the Academy and will meet her next week.
- f) **Communications.** DT is keeping up a monthly LLBCC article in the Black Bitch Magazine. There is space in January for VT to write an article, or for someone to give a summary of the achievements of LLBCC for the year. The copy deadline is 12th January. There has been no progress on LLBCC communicating with the public and receiving their views. AB mentioned survey monkey and the Linlithgow.com Facebook page wondering whether these tools could support sourcing community views. Lesley Malone asked if the LLBCC were interested in going into schools. It was agreed that communications would form a focus session at December or January meeting.

5. Office Bearers' Reports.

- **Chair** BM stated that JK was due a big vote of thanks for organising the Remembrance Parade. A letter of thanks should be sent to the Rugby Club. He proposed a donation for the Rugby Club as they provided staff, tables, etc, free of charge. The venue is already booked for next year. JK asked if the donation could be for something specific. The Reed Band also get a donation. BM proposed £50 to the Rugby Club and £50 to the Reed Band and FL seconded this. BM stated that December would be the last meeting when he would be chairman and the next meeting would require to choose an interim Chair. If anyone is interested – please contact BM as soon as possible. BM advised that he is continuing as a Community Councillor.
- **Treasurer** IK stated that the current bank balance was £1,513.02. MV had a cheque for the Civic Trust for venue hire for the Planning Forum of £128. £755 had been spent paying Claro Print for the Perambulation booklets as previously agreed. A note on the finances will be circulated with the minutes.
- **Secretary** AB had circulated info in advance of the meeting. JK stated that the response to the Council's Seeking Better Outcomes consultation required a timeframe of 3 months rather than the limited time that LLBCC were given. WLC advised that a letter had been sent to the Chair seeking feedback but this letter was not received.. AB advised that due to the timing challenges, there would be no formal LLBCC response to the

consultation and AB will notify WLC of this. It was noted that considerable time had been invested by MV and JK providing individual comments. There was a correction to the secretary's report. There were no parking restrictions at the Advent Fayre, only diversions.

6. AOB

- It was proposed we co-opt Martin Crook to LLBCC, JK proposed, seconded by AB. This meeting is the commencement of the 14 day notice of Martin's appointment. This will be confirmed at next month's meeting.
- MV - Update on WLACC activity. We have responded to the Questionnaire on the Scheme Review. There will be no further consultations and the revised version is expected to be published in February next year. It was noted that NHS Lothian and GPs are not required to make formal input to planning process. MV reiterated his recommendation that the Association of Community Councils should make its presence more widely known and to support this suggestion to consider attending Community Council meetings eg LLBCC. Alan Wright, Chair of WLACC is standing down and no one from the 8 Community Councils represented at the meeting had volunteered to take the chair. Further information will be available after the WLACC AGM 27th November.
- JK recorded the thanks of LLBCC for the Perambulation document and its quality. RS said that some are in the Library and Burgh Halls and Annet House. They could be handed out at the Perambulation itself. AB to send Perambulation leaflet and invoice to WLC in recognition of the award provided towards the production of the leaflet.

BM Next meeting – 16th December 2014.

Brenda Galloway, Minute Secretary
27th November 2014.

Dates of 2015 meetings of Linlithgow & Linlithgow Bridge Community Council

27 January	28 th April (& AGM)	No meeting in July	27 th October
24 th February	26 th May	25 th August	24 th November
24 th March	23 rd June	22 nd September	15 th December