

**Minutes of Linlithgow and Linlithgow Bridge Community Council Meeting
Tuesday, 28th January 2014 held in the Burgh Halls**

Present: Chair – Clive Dyson (CD), Aileen Boyle (AB), John Kelly (JK), Ron Smith (RS), David Tait (DT), Jack Thompson (JT), Verena Throp (VT), Councillor Tom Kerr (TK), Councillor Martyn Day (MD), Constable Brian Reid (BR).

Apologies: Bruce McCallum (BM), Lyn Aitken (LA), Ian Kelly (IK), Mike Vickers (MV), Councillor Tom Conn (TC).

Minutes of Previous Meeting: The minutes of the meeting of 17th December 2013, previously circulated, were corrected to attend to three errors.

1. Policing, Paragraph 4, 2nd sentence should read: Inspector O'Connor and Constable Reid confirmed that there was currently no parking warden exclusively allocated to Linlithgow, there are 2 parking wardens to cover West Lothian. The enforcement of parking restrictions (unless a contravention of the law) will in future, after a date yet to be determined by West Lothian Council, be the responsibility of the Local Authority.
2. Item 4, CHCP should read Public Partnership Forum for Health and Care (PPFHC)
3. Item 5, correct spelling of Rivaldsgreen.

Once corrected, the minutes were unanimously approved as a true record of the meeting of Tuesday 17th December 2013.

1. Matters Arising

There were three matters arising from the minutes

- a) AB read a reply from WLC regarding WLC policy on parking restriction enforcement in Linlithgow with full details included in the Secretary's report for the January LLBCC meeting. The meeting agreed that the Planning & Development Forum would progress the monitoring of activity from WLC on this matter and the impact for the LLBCC area.

Action 0114/001: JK

- b) JK confirmed that he had not yet written to WLC regarding the sale of land at Rivaldsgreen.

Action 0114/002: JK

- c) JK outlined the guidance pertaining to the application for a special project grant. It was decided to research the provision of a Community Council Tourist leaflet describing the route of the "perambulation of the marches". This could include the £200 required to start discussions with the Lord Lyon on the provision of a seal which could make its first appearance on the leaflet.

Action 0114/003: JK/RS

2. Confirmation of the membership of the working groups

The membership of the working groups was confirmed as the schedule in Appendix A to these minutes.

3. Development and Planning

JK reported on planning matters as follows:

- a) There has been no further movement on the Clarendon Farm application. It was pointed out that the Planning website for Clarendon Farm (0698/P/13) is significantly out of date and that the Community Council letter is not recorded. JK to contact WLC Planning.

Action 0114/004: JK

- b) Cala Homes have notified a pre-application consultation (0010/PAC/14) for a housing development on land known as Springfield South. Cala Homes to be invited to the Community Council meeting on 25th February 2014. This meeting will commence at the earlier time of 7pm to allow time for the Cala Homes agenda item as well as the standard council matters.

Action 0114/005: JK

- c) The date when the West Lothian Local Development Plan will be in the public domain has been set back to an undisclosed date in "late spring".
- d) It was decided that matters relating to licensing would come under the remit of the development and planning group. TK advised that the majority of licensing issues are routine and that any concerns could be addressed through the offices of MD and TC. It was agreed that LLBCC would not attend Licensing Board or Forum meetings at the present time.
- e) Doomsdale/Listloaning application – CD as Treasurer of the Linlithgow Development Trust stated that the latter have an interest. Craig Bodel has offered to attend an LLBCC meeting and provisionally this has been agreed as the February meeting by Secretary of LLBCC. However, given that Cala Homes will now be attending the February meeting – CD to engage with Craig to assess what further action is required and potential future representation at an LLBCC meeting.

Action 0114/06: CD

4. Health and Social Provision

No report - next meeting Early February.

5. Housing and Social Housing

No report - meeting to be arranged.

6. Youth Facilities, Youth Groups and Education

FL reported on Interact, a community run junior version of Rotary. The prime mover for this initiative is Ken Mackenzie. The aim is to link the Academy and Donaldson's School with charitable work focused on youth facilities. The anticipated launch date is May.

FL also reported on the initiative to introduce Academy students to local career work experience. FL appealed for help in this initiative. DT offered to introduce FL to members of Linlithgow Business Association. DT also suggested that this initiative was a good topic for the Black Bitch magazine.

Action0114/007: DT

7. Communications Group

Following on from the previous discussion DT reported that the next edition of the Black Bitch magazine is 25th February.

After a short discussion all members present agreed that they would use the llbcc.org.uk e-mail address. These addresses would be notified to Lorraine McGroarty.

Action 0114/008: All & CD

8. Events

The Events working group will meet early in 2014 to consider and plan for the events in 2014. Meetings to consider feedback in respect of the Remembrance Day parade and the Advent Fayre will take place during February.

Action 0114/009: JK

A small group (TK, DD, FL, JT) agreed to meet to consider improvements to the Christmas Lights.

Action0114/010: TK

9. Police Report

BR reported a 15% increase in crime largely reflecting an increase in thefts from shops and clothing banks. BR also reported an 82% detection rate for these crimes. There have been two metal thefts from Tesco's and from the Star and Garter. The focus on house and shed break-ins continues. There were no serious problems in Linlithgow over the Christmas and New Year period.

There is currently a consultation on Stop and Search procedures by Police Scotland BR reported that most stop and search in Linlithgow relates to, mainly, gatherings of youths where stop and search is concerned with the discovery of drugs or alcohol. In the majority of these cases the stop and search procedure resulted in a positive discovery. BR

instanced one case of a late-night stop and search of a young man in the High Street where a knife was discovered. BR announced that from the end of February he is being transferred to Bathgate. Our new community policeman is Constable Peter Robertson.

The Council was requested on 24 January to provide input to the consultation on the Stop and Search Powers by 7 February 2014. The Council discussed this matter and confirmed that there are no areas to feedback on the Consultation on Stop and Search procedures

10. Secretary's Report

The Secretary's Report was circulated in advance of the meeting. The items requiring discussion and decision:

1. Consultation on the **Scottish Fire and Rescue Service Local Fire and Rescue Draft Plan** - it was agreed that no input was required to the Consultation. However, it was agreed that an invitation to the Scottish Fire & Rescue Service be extended to attend a future LLBCC meeting.

Action 0114/011: AB

2. **Scottish Rural Parliament** – this was discussed by LLBCC and it was agreed that LLBCC would express interest in being advised of the progress of this initiative and monitor progress via updates from SRP or WLC.

Action 0114/012: AB

Community Council Information

DT raised concerns of some elements within the **Scottish Community Survey of Community Councils** which was circulated to Council members in December 2013. It was agreed that DT would progress his queries and would revert back to LLBCC of any specific actions required.

Action 0114/013: DT

Spotlight Sessions at future LLBCC meetings – Cala Homes has been agreed for February. Alan Brown from Transition Linlithgow has also offered to attend to provide an update on Transition Linlithgow activities. Secretary to assess potential timings for this and bring back to the February meeting.

Action 0114/014: AB

11. Treasurer's Report

IK reported by e-mail that the savings account stood at £5.57 and the current account at £622.26.

12. AOB

There was no other business and the meeting closed at 21.10.

John Kelly
Minute Secretary
4th February 2014

Note 1. Diary Dates

The dates of Community Council meetings for 2014 are:

2014

28th January

25th February – 7 pm start

25th March

29th April - AGM

2014

27th May

24th June

26th August

23rd September

2014

28th October

25th November

16th December