



Minutes of Linlithgow and Linlithgow Bridge Community Council

Annual General Meeting

Tuesday 26th April 2016 held in the Burgh Halls at 7.30pm.

Present: Chair Martin Crook (MC), John Kelly (JK), Aileen Boyle (AB), Ian Kelly (IK), Verena Throp (VT), Ron Smith (RS), Mike Vickers (MV), Scott Oliver, Councillor Tom Kerr (TK), Councillor David Tait and four members of the public.

Apologies: Lyn Aitken, Fiona Low, Councillor Tom Conn.

- 1. Declarations of interest** MC stated that IK was an employee of Philip Bald, the confirmed examiner of the LLBCC accounts. AB advised that West Lothian Council was aware of the position and accepted that IK is a qualified account and are comfortable that, although he is employed by Philip Bald, the accounts are examined by a suitably qualified person who is not connected to the Community Council.
- 2. Minutes of Linlithgow and Linlithgow Bridge Community Council Annual General Meeting Tuesday 28th April 2015.** MV proposed acceptance and RS seconded these.
- 3. Annual Report** MC summarised the key highlights from the previously published report. Key areas of focus were Planning, L1 Bus, Health & Social Care, Events, Communications and Town Seal. MC thanked LLBCC members for their input during the last year. Forthcoming activity continues in relation to the L1 Bus and Pamela Barnes advised that funding is still being secured and has provided a more detailed report which will be emailed out after the AGM. TK advised that WLC were in discussions with Horsburgh. VT noted that the Family Eating Disorders Group pilot is to be launched shortly. AB summarised membership and offered thanks to Councillors Kerr, Conn, Tait and Police Scotland for their support through attendance at LLBCC meetings. In addition, Nick Davies and his wife were thanked for their continued maintenance of the Community Council flowerbed at the High Port
- 4. Treasurer's Report.** IK referred to the grant from West Lothian Council and the larger than expected surplus for this financial year of £2012.78 which includes £550 that has been ring-fenced for the Town Coat of Arms. The surplus has arisen from a quieter year and no hospitality for Remembrance Parade as well as a late refund in respect of a payment for an Advent Fayre Band. Accounts were approved and MC signed the formal copy for Philip Bald. AB advised that under current data usage – the only data held by Secretary is the details of LLBCC members which is also provided to WLC and therefore no current need for us to apply to ICO. MC noted that if our activities change and LLBCC will need to hold more data then the ICO position will be reviewed. IK advised that LLBCC could apply to WLC for the ICO fee at any time. IK provided a draft budget for financial year 2016-2017 and JK advised that money would also be required for formal presentation of the Coat of Arms within the Burgh Halls
- 5. All office bearers resigned and Councillor Tom Kerr took the chair.**
MV proposed MC as Chair seconded by SO.
RS proposed JK as Vice Chair and Planning Secretary seconded by SO.
MV proposed AB as secretary seconded by JK.
MC proposed IK as Treasurer seconded by AB.

MC took the Chair and thanked TK for his support. MC then discussed the issue of membership of LLBCC and to bring anyone else onto LLBCC in a position, other than Associate membership where there are no voting rights, would require an interim election as LLBCC would have more co-opted members than full members and this balance is not allowed. It was agreed that we would push for an interim election through the timetable that had been provided by Lorraine McGrorty. We will seek to encourage membership through advertising, articles in The Black Bitch etc and seek to obtain coverage through Linlithgow and Linlithgow Bridge areas. It was agreed to appoint Pamela Barnes as an Associate member. This was proposed by MC and seconded by JK.

6. The **date of the next AGM** was agreed as 25th April 2017. All other meeting dates as detailed on the AGM agenda were agreed.
7. **Constitution** – there was discussion about the Constitution and concern about inclusion of mention of WLACC when it does not exist and challenges with CPP. There was discussion that use of a Local Area Committee may be better. It was noted that Lorraine Gillies was due to present to LLBCC but cancelled attendance at 2 meetings. AB agreed to pick up with Lorraine McGrorty re the mechanism for engagement by CPP with community councils. (**Action 04/001**). It was also noted that LLBCC could use points 11 (g), (h) and (i) to be more proactive. MC advised that a special resolution was required to approve the Constitution and this was proposed by JK and seconded by MV.
8. **AOB** –
 - a. **Car parking** - A member of the public – Mr George Adam – provided an update on parking companies and collection agencies and is progressing concerns about the approach, data privacy and DVLA engagement in this activity with Martyn Day.
 - b. **Planning issues** – TK provided a verbal update on the following topics:
 - i. Westfield – TK advised that activity to progress the Westfield development was likely within the next 2 weeks (Mid May)
 - ii. Victoria Halls application has been withdrawn and may be resubmitted
 - iii. Clarendon – West Lothian Council has invoked its right to refuse to accept the resubmitted planning application. A new application can be expected in July 2017. (Craig McCorriston has confirmed that there is no appeal to the decision by WLC to refuse to accept the application within 2 years of the decision by the Reporter).
 - iv. Wi-Fi boxes at Star & Garter – discussions are continuing between BT and WLC.
 - v. Bangour Village development is a challenge and discussions are ongoing
 - vi. Lowport – Ramp and redevelopment has been approved subject to surveys.

The AGM ended at 8.50 pm.

2nd May 2016 Aileen Boyle Secretary.