



## Minutes of Linlithgow & Linlithgow Bridge Community Council Meeting – Final.

**Tuesday 23<sup>rd</sup> September 2014 held in the Burgh Halls.**

**Present:** Chair Aileen Boyle (AB) John Kelly (JK) Ian Kelly (IK) Brenda Galloway (BG) Ron Smith (RS) David Tait (DT) Mike Vickers (MV) Gill Fawcett (GF) Councillor Tom Conn (TC)

**Apologies:** Lyn Aitken (LA), Fiona Low(FL), Verena Throp (VT), Bruce McCallum (BMcC), Debbie Day (DD), Police Scotland -Peter Robertson (PR). Councillors Tom Kerr (TK) and Martyn Day (MD).

The standard agenda items followed the public meeting on the Main Issues Report.

1. **Minutes of meeting held 26<sup>th</sup> August 2014.** The minutes were unanimously approved as a true record of the meeting. Proposed by DT and seconded by RS .
2. **Actions:**
  - a. 0814/02 - Christmas tree lights - TK not present at the meeting therefore no report on progress. Secretary to contact him to seek email update.
  - b. 0814/02 – Secretary linked with TK re a representative from WLC Planning Department to attend LLBCC on Main Issues Report – this action was completed.
  - c. 0814/03 – AB linked with WLC on the reasons for LLBCC not being advised of licensing for Party at the Palace. She was advised that CCs are only advised of ‘major’ applications to premises licences. Occasional licences which Party at the Palace required are advertised on the Council’s website with Police and Licensing Standard Officers but are not required to be sent to CCs. TC also advised that that the application for the licence was late in being lodged and reiterated that only the local standards officer needs to be informed.
3. **Reports:**

**Chairman** no report.

**Secretary** – Secretary had provided an email update on communications received. She advised that LLBCC comments had been submitted on the Community Empowerment Bill. In addition LLBCC is required to feedback on the next iteration of the draft 2015 scheme for establishment of Community Councils in West Lothian. Feedback is required by 7 November. This will feature as the main agenda item at the WLACC meeting, which takes place on 25 September and will be attended by MV.

**Linlithgow Car Club and Car Hire** - for awareness BG explained that she had heard from the people running the scheme that comprehensive insurance cover is provided for the car hirer from Zenith Insurance. On enquiring from her own insurance company regarding the position for the owner of the car if they wished to take advantage of the scheme and hire out their own car, this would not be permitted. In addition both parties would share the costs of any damage to tyres and there is no mileage limit on the hire. BG has linked with Linlithgow Car Club to make them aware of the above.

**Public Health Consultation** feedback - VT is on holiday but the event was a success in terms of bringing together local health professionals and a sharing of knowledge. A report will be produced when VT returns from holiday.

**Treasurer’s Report** this had been e-mailed to all members. MV advised that venue hire of the Planning Forum is £128 for 15 meetings. This was on budget and approved by the community council. Cheque signatories require to be updated. Current signatories are Clive

Dyson who is no longer a member of the community council, BMCC & IK. A new third person is required and it was agreed that AB should be added. RS asked for confirmation that the cost of the perambulation leaflet would be met. This had been agreed at £750. West Lothian Council had approved a special projects grant of £675 on condition that the community council met the balance. He had two quotes 1) 3,200 leaflets for £755 2) 1000 leaflets for £785. After discussion it was agreed that the cheapest quote should be accepted and the Council approved the extra £5. JK wished it placed on record that the leaflet is perfect. RS should be commended for his hard work. On enquiring if any additional costs had arisen for the evening's planning public consultation, there was the hire of a microphone at £30 and flip charts at £3 each and the projector £30. This was approved.

**Events** GF has volunteered to help organise the Remembrance Parade (9<sup>th</sup> November) and JK has already had discussions with the minister of St Michael's Parish Church. Advent Fair (29<sup>th</sup> November) - TC gave a brief update on preparations so far. Some previous stall holders had dropped out and there were new ones interested in taking a stall. He asked if the charity supported would still be soldiers' charities and it was agreed that this should continue. Proposed by JK seconded by MV. The reimbursement of the bands playing at the fair needs to be discussed. Linlithgow Coat of Arms - the Town Management Committee has allocated £1,000 towards this.

A vote of thanks was proposed to JK for all his hard work in making the evening's planning consultation such a success. It was advised that 6 attendees had expressed an interest in becoming members of the community council and two of these were from Linlithgow Bridge.

**AOB** - MV asked for opinions on the view expressed by the participants at the evening's consultation. RS stated that such meetings were unrepresentative of a community, he considered the third option proposed by attendees to be unworkable. The written responses submitted would be collated and reviewed. The meeting had demonstrated 20 years of no direction in planning. IK stated that the town has infrastructure problems and a policy of restraint. There are problems with transport where buses and trains are not aligning. TC explained that although the buses and trains were owned by the same company, competition forces First Bus and Scotrail to operate without communication each with the other. IK First Group has a monopoly in Linlithgow and then cut the number of buses. It was noted that approx. 50 surveys had been received and it was also noted that the audience at the event had limited representation for the under 30s. MV mentioned that the WLACC meeting on Thursday includes the scheme review of Community Councils and mentioned concerns that the scheme may not be representative. Chair AB was given a vote of thanks for directing the meeting.

Meeting closed 9.50pm.

Brenda Galloway, Minute Secretary

3<sup>rd</sup> October 2014.

#### Dates of future LLBCC meetings

2014	Q1 2015	Q2 2015
28th October	27 <sup>th</sup> January	28 <sup>th</sup> April - AGM
25th November	24 <sup>th</sup> February	26 <sup>th</sup> May
16th December	24 <sup>th</sup> March	23 <sup>rd</sup> June

Q3 2014	Q4 2014
No meeting in July 14	27 <sup>th</sup> October
25 <sup>th</sup> August	24 <sup>th</sup> November
22 <sup>nd</sup> September	15 <sup>th</sup> December

