

**Minutes of Linlithgow and Linlithgow Bridge Community Council Meeting
Monday, 26 November 2012 held in the Burgh Halls**

Present: Chair – Bruce McCallum (BM), Eddie Cornock (EC), Nick Davis (ND), Clive Dyson (CD), John Kelly (JK), Jack Thompson (JT), Tom Kerr (TK) – WLC councillor as observer – from 20.45.

Apologies: Councillor Tom Conn

Minutes of Previous Meeting: Circulated

Matters arising:

1. Actions from meeting of 23rd October

	Action	By	Result
1.	Write to Transport Scotland requesting clarification of the plans for the proposed Winchburgh station	JK/ND	Ongoing
2.	Write to licensing department regarding the advertising banners at the Old Hole in the Wall	ND	Ongoing
3.	Draft an A5 leaflet describing the work of the Community Council to be distributed at the Advent Fayre	CD	Completed
4.	Prepare for a public meeting on health service provision and the health centre to be held in Q1 2013	All	Ongoing

2. Completion of the consultation document "delivering better outcomes"

The consultation document was discussed in detail and comments collated. JK to circulate a summary of the discussion and submit the Community Council response before the deadline of Friday, 14 September 2012.

Action JK

1. Election of new secretary

As previously intimated (minutes 23/10/12) ND stands down as secretary after 3 years in the role. BM thanked Nick on behalf of the Community Council for his work and comprehensive collation and dissemination of information during the period.

It was agreed:

- JK would undertake to compile and circulate the agenda and take the minutes on a temporary basis until a new secretary was elected.

Action JK

- All e-mail currently received by ND as secretary would be redirected to secretary@llbcc.org.uk

Action ND/CD

- the election of a new secretary is postponed until the AGM in February.

2. Nomination and Election of an Associate to the Community Council

BM proposed Nick Davis as an associate member of the community Council, seconded by JT. Nick Davis was duly elected as an associate member.

3. Appointment of a New Data Controller

It was agreed that CD would take the role of data controller from ND. ND to obtain appropriate forms for completion.

Action ND/CD

4. Representative to Attend Meetings of West Lothian Association of Community Councils

It was agreed that ND would attend the next meeting of the West Lothian Association of Community Councils in January and that a new representative would be nominated following the AGM in February.

5. LLBCC Flowerbed

It was agreed to gratefully accept the offer made by Joy Davis to continue with the planting of the flowerbed. BM proposed a budget of initially £275 for sustainable planting which will decrease in future years. The proposal was seconded by CD.

6. Expenses for Remembrance Day Hospitality and Kirk Hall

BM proposed a donation of £50 for the use of long Croft Hall and £50 to the Reed band. This proposal was seconded by EC and agreed by the meeting. BM to send a letter of thanks.

Action BM/EC

7. Expenses for the Advent Fayre

It was agreed that JK as treasurer, will pay all appropriate expenses for the Advent Fayre and present a schedule of payments to the January meeting of the Community Council.

Action JK

8. Special event on 4 December 2012

TK gave a short briefing on the proposed programme of activities in connection with the special event to be held in Linlithgow Palace and Peel on 4 December 2012. A number of points were made which can be summarised as:

- Overall lack of information and communication with the residents of Linlithgow.
- Failure of Hello Scotland, the organisers of the event, to liaise with the Community Council with respect to other events and activities within the town occurring during the period of disruption.
- Members of the Community Council, and reportedly other residents of the town, had experienced occasions of overzealous security staff assuming a remit for the control of the Kirkgate and the environs of the Palace and Peel well beyond their operational authority.
- Unwarranted disruption to the peaceful pleasure of visitors to, and parishioners attending, St Michaels Church.

In summary the special event was being viewed by many as a rude intervention to the day to day activities in Linlithgow. Many of the difficulties could have been easily overcome had those responsible for the event discussed their wishes with a view to minimising disruption. Lessons can be learned for the future. TK suggested the Community Council write to Jim Jack, Head of Operational Services, West Lothian Council.

Action JK

9. Linlithgow Development Trust

CD briefed the meeting on the work of the Community Development Trust's first project, the provision of sports and community facilities at Kettlestoun Mains. CD is a trustee and treasurer of the Community Development Trust. A financial input to the Kettlestoun Mains development project is expected from West Lothian Council imminently and applications for funding are being made to Sport Scotland and other bodies. Jim Gilfeather is leading the working group, starting from the needs of the football club for an all-weather pitch. Other sports groups have been invited to become involved and make their needs clear. Inputs have been received from a number, including the running club and the cycling club. JT commented that it would be worth ensuring the involvement of the group that was looking to set up a skateboard park and CD agreed to inform the working group of that. The CDT has briefly examined taking on the Lady Park Trust, which owns a block of land at the western end of the Loch. Doing so would involve covering all the legal costs and it has been decided that this cannot be considered at present.

10. Treasurer's Report

EC stated that the balance of the account is £960.95.

11. Flodden Quincentenary Lecture

ND advised that the Burgh Halls have been booked for 31 August 2013 for the lecture and expenses estimated initially at £250; to be recouped through ticket sales.

12. Update on the proposed Linlithgow Partnership Centre

JK advised that he had attended a public meeting in Linlithgow library on 22 November 2012. A report of this meeting was circulated to members on 23 November 2012. A meeting of invited consultees is to be held on Tuesday, 27 November 2012.

13. Any other business -- town management group

CD briefed the meeting on the current developments on the rewording of the Constitution of the Town Management Group. TK commented that there could be implications for the running of the Service Level Agreement. CD commented that the proposed changes to the constitution do not affect the SLA, in that the current constitution already requires the TMG to seek other funding besides that from WLC under the SLA.

14. Any other business – licensing

ND stated that the current licensing issues involved The Old Post Office, Wild Flower Wines and the Burgh Halls

15. Next meeting

The next meeting of the Community Council is Tuesday 22 January 2013. There will be a meeting at 19.30 on Tuesday, 18 December 2012 to debrief the Remembrance Day Parade and the Advent Fayre. This meeting to be held in the Burgh Halls.

John Kelly
27 November 2012
Acting Minute Secretary