



## **Minutes of Linlithgow and Linlithgow Bridge Community Council Meeting**

**held on Tuesday 25<sup>th</sup> August 2015 in the Burgh Halls at 7.30pm.**

**Present:** Chair Martin Crook (MC), John Kelly (JK), Ian Kelly (IK), Aileen Boyle (AB), Lyn Aitken (LA), Ron Smith (RS), David Tait (DT), Verena Throp (VT), Mike Vickers (MV), Gill Fawcitt, Scott Oliver (SO), Councillor Tom Kerr (TK), Police Scotland - PC Andrew Murray and four members of the public.

**Apologies:** Lesley Malone, Fiona Low, Councillor Tom Conn

No declarations of interest from attendees.

### **1. Minutes of previous Meeting.**

The minutes of the meeting of 26<sup>th</sup> June 2015 previously circulated were discussed. There were requests for a couple of amendments which are incorporated. It was noted that the Common Good Fund funding has been approved for the Coat of Arms.

The minutes were accepted as a true record of the meeting. Proposed by MV and seconded by DT.

### **2. Update on previous actions not covered in the agenda:**

- 06/001 – Fish van planning application has been refused.
- 06/003 – The parking fines at Regent Centre for parking overnight was discussed and it was agreed that MC would write on behalf of the Community Council. Update - MC has actioned this by receiving 2 daytime tickets at the car park but no overnight tickets. He will continue to monitor this and therefore this action will be carried forward.
- 06-004 – Planning concerns and LLBCC – it was agreed that MC and JK to meet to discuss the Local Development Plan and other planning issues prior to MC contacting the Chief Executive of WLC. JK just back from holiday so this action to be carried forward.
- 005/006 – It was agreed that JK to chase Stewart Ness for the outstanding £350.
- 005/005 – discussions about the governance of the sub-groups to be carried forward to September meeting.

### **3. Reports from working groups and discussion.**

**Planning and development.** JK had issued a planning update including details of the Edinburgh Flight plan which is a new flight plan that is being trialled for 6 months and means that planes are now passing over Linlithgow and surrounding areas. It was noted that pilots have 3 km span of deviation. There is concern about low planes and the noise of the planes. There is one sound monitor at Ochiltree but this is planned to move to Uphall. There was an extensive discussion from LLBCC members and members of the public about this topic. TK recommended that evidence should be sourced during this trial so that facts can be provided at the end of the trial. It was suggested that LLBCC link with Community Councils in surrounding affected areas. AB noted that an invite had been extended to Martin Crook to attend a meeting at Edinburgh Airport on 2 September. The actions agreed relating to the Edinburgh Flight Plan:

**Action 08/001:** JK and MC to link and agree attendance at the Edinburgh Airport meeting and to raise the proposal of Edinburgh Airport hosting an open meeting for communities.

**Action 08/002:** LLBCC to link with other surrounding Community Councils regarding the flight plan and plan of action.

Other updates from the planning report submitted in advance of the meeting:

- **Supermarket in Edinburgh Road** – It was noted that this application had been approved and that this was a speculative application from MacTaggart and Mickel. MC to discuss with JK on his return from holiday (**Action 06/002 – MC – this action has been carried forward**).
- **Mill Road Application** – JK has written to Chris Norman and Craig McCorrison at WLC to discuss concerns about the flood plain on the maps and the restriction of 15 houses placed on the site instead of 45. No response has been received as yet and there is concern that building could commence and this question is still unresolved. It was noted that Beazer's previous plan including re-routing the burn. **Action 08/003** – TK will link with Chris Norman and ask him to revert back to JK. A meeting with JK, Chris Norman and Alastair Shaw who deals with the Housing Authority issues may be an option.
- **Westfield** – it was noted that work may have commenced on the site. **Action 08/004** – TK to check status.
- The Planning Forum wishes to hold a public exhibition to discuss the 'Plan for the Future' for Linlithgow. This would cost £200 and this funding was requested from LLBCC. This funding was proposed by MV and seconded by DT. IK confirmed there was funding available in the LLBCC account. Funding was approved at the meeting. TK raised the suggestion that the exhibition would be a good opportunity to seek views/opinions from the community. The option of a questionnaire will now be considered as part of the planning for the exhibition.

**Police Scotland Update:** PC Andrew Murray advised that parking continues to be a problem even though more parking tickets are being issued. It is noted that there are bottlenecks at the Old Post Office and the Golden Chip. Single yellow lines that have road markings means there is only a 2 minute window for stopping. Parking on zig zags incurs 3 penalty points and £100 fine. DT asked about break-ins at Mill Road Industrial Estate. It was noted that there have been a couple of recent break-ins with access from Avonmill. LA asked about the manning of the police station – PC Murray advised that it is open 9-5pm and there is a yellow phone for use out of hours which connects to Livingston. A question was raised about signage to advise members of the public about the hours and the phone. A member of the public at the meeting advised that this had been raised 3 years ago by LLBCC; a new sign was put up but it was incorrect. No further action was progressed. **Action 08/005 – PC Murray to investigate options for signage.** There was a discussion about double yellow lines as one option for parking and traffic restrictions in the High Street. This should be an agenda item at September's meeting of LLBCC (**Action 08/006 – AB to add to agenda**).

TK advised that he had to leave the meeting. VT asked him about putting up a poster in the Burgh Halls for the talk planned for 9<sup>th</sup> October. TK advised VT to contact Thirza Hockaday who manages the Burgh Halls.

**Communications:** DT noted that the Communications group now had 4 members (DT, LM, MV and SO) and that the governance document had been completed and circulated. The Black Bitch magazine has an article this month on planning and the health talk. It was suggested that the flight plan concern could be included for a future magazine.

### **Health & Social Care**

An email update had been circulated in advance of the meeting. LA advised that the Joint Integration Board for Health & Care for the Lothians has now been set up with Julia McDowell as

Chair. VT advised that the Public Talk is on 9<sup>th</sup> October; posters and flyers have been printed. She is seeking someone from LLBCC to attend to introduce the talk. AB offered to do this. VT has a questionnaire and AB to link with her to see if LLBCC can support the production of copies (**Action 08/007 – AB to contact VT re photocopying**). VT will need a projector with USB/Disk Drive capabilities.

## Events

- Remembrance Day – planning is progressing. Road closure notifications have been completed; Police Scotland notified. Actions still to be done is engagement with the Church and a purchase of a wreath.
- Advent Fayre – a meeting has taken place to commence the planning. JK to consider an article in the Black Bitch magazine.

## Office Bearer's Updates:

- **Chair** – no update from MC
- **Secretary** – notification that the planning training planned for Thursday 27 August has been postponed to Thursday 10<sup>th</sup> September. A new draft consultation on Cemetery Management Rules was received on the day of the meeting and will be circulated.
- **Treasurer** – verbal update provided on budget with a balance of £1466.34. The current balance excludes the £1494 reserved for the Coat of Arms. A written update will be provided for the September meeting (**Action 08/008 – IK**).

## AOB

- **Town Management Group** – a proposal has been received from WLC to make changes to the operation of TMG. MC to distribute the consultation document with feedback considerations for LLBCC members to review. (**Action 08/009 – MC**)
- The ad-hoc meeting that took place in July with LLBCC members had actions which MC circulated. Actions to be progressed from this meeting (**Action 08/010 – MC**)
- DT advised that MC, MV and DT are meeting with Lorraine Gillies regarding Linlithgow Planning Partnership. Options for Lorraine to attend a future LLBCC meeting to be considered.
- Drop in Sessions – it was agreed that 'drop in sessions' would be set up for 7-7.30 pm for members of the community to engage with LLBCC members. The first drop in session will be focused on health and will be organised by VT.
- Footpath at Cricket Ground – LA advised that a car had travelled from the car park past the cricket ground into town. There were families in the area and although no-one was injured – there is concern about the dangers of this. Options for resolution could include signage and bollards. It was agreed that MC would contact TK about this (**Action 08/011 – MC**)
- Burgh Beautiful – RS advised that WLC will no longer be involved in flowers from next summer and may remove the existing plant troughs. Discussions are ongoing about prioritising the troughs/beds; seeking volunteers/sponsorships. It was suggested that values should be estimated and that Burgh Beautiful could contact the BIDs and also youth groups – although RS advised that guides/brownies have already been involved with Burgh Beautiful.

Meeting closed 9.20 pm.

A Boyle

Secretary, LLBCC